

MEMBERSHIP AND DEVELOPMENT MANAGER

Salary: £24,000 Permanent Hours: 35 (9am – 5pm)



A new opportunity has arisen to join our small but friendly team!

You will be involved in supporting the growth and development of our membership and our network of local support groups around the UK.

We are looking for someone to develop strong relationships with individuals to help support our work in the wider community and play an active role in the growth of the charity. The role will also provide advice, training and organisational development support to existing and new voluntary support groups.

Must have previous office experience, be IT literate, a good communicator and have a good telephone manner.

See www.dyspraxiafoundation.org.uk for a Job Description and reply in writing with your CV and covering letter to:

Jane Trowbridge, Operations Manager, Dyspraxia Foundation, 8 West Alley, Hitchin, SG5 1EG or email: admin@dyspraxiafoundation.org.uk

Dyspraxia Foundation, Charity no 1058352

Closing date: Wednesday 11th December 2019